

# GRANT ADMINISTRATION SERVICES

## AMENDMENT 1

THIS AMENDMENT TO THE AGREEMENT, EFFECTIVE ON THE DATE OF SELECTION BY THE POLK COUNTY COMMISSIONERS' COURT, MADE ON THE 12<sup>TH</sup> DAY OF NOVEMBER, 2019 BY AND BETWEEN **POLK COUNTY**, hereinafter referred to as the Client, and **GRANTWORKS, INC.**, Austin, Texas, hereinafter referred to as the Consultant, procured in conformance with Local Government Code 252/262 and 2 CFR Part 200.

The following changes are considered and accepted into the original Grant Administration Services Contract signed on February 25<sup>th</sup>, 2020:

**1. EFFECTIVE DATE:**

- a. The effective date of the contract shall be the day that Consultant was procured by Commissioners' Court. The date is November 12<sup>th</sup>, 2019.

**2. COMPENSATION AND METHOD OF PAYMENT**

- a. For and in consideration of the foregoing, Client agrees to pay Consultant a fixed fee not to exceed Five Hundred Sixty-Nine Thousand Five Hundred Dollars and No Cents, (\$569,500.00) in accordance with the following schedule. All payments are conditioned upon submission of invoices by Consultant. Listing of specific milestones shall not be construed as a representation or warranty, and Consultant makes no representations or warranties that these milestones measure overall contract progress facilitated by the Consultant's performance of the services, and any particular milestone will be achieved or that any specific GLO or other requirements ultimately will be met. The fee schedule shall be based upon identified contract milestones, as follows:

Benchmarks	Caps for Charging Project Delivery Costs	
Approval of Project Guidelines	\$66,704.55	\$66,704.55
15% of Project funds drawn by Client	\$66,704.55	\$133,409.10
25% of Project funds drawn by Client	\$66,704.55	\$200,113.65
50% of Project funds drawn by Client	\$66,704.55	\$266,818.20
75% of Project funds drawn by Client	\$66,704.55	\$333,522.75
100% of Project funds drawn / Activities closed by Client	\$88,939.40	\$422,462.15
Grant Completion Report Accepted by GLO	\$22,234.85	\$444,697.00

Additionally, Client will pay \$2,447.00 per site-specific environmental review performed by Consultant up to a cap of \$124,803.00. Consultant will submit invoices for site-specific environmental reviews on a monthly basis. If further site-specific environmental reviews are required to expend the Client's GLO Buyout allocation after reaching the cap, Consultant will fund the environmental reviews at its own cost.

IN WITNESSETH HEREOF, the Client and the Consultant have executed this Amendment as of the date indicated above.

GrantWorks, Inc.  
2201 Northland Drive  
Austin, TX 78756

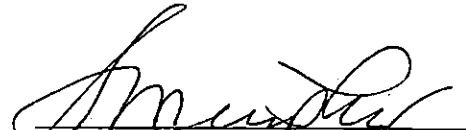
Polk County  
101 W Church St  
Livingston, TX 77351

BY:



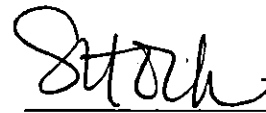
\_\_\_\_\_  
Bruce J. Spitzengel  
President

BY:

  
\_\_\_\_\_  
Sydney Murphy, County Judge

ATTEST:

BY:



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Schelana Hock, County Clerk